



GALVESTON CENTRAL APPRAISAL DISTRICT
 9850 EMMETT LOWRY EXPRESSWAY
 TEXAS CITY, TX 77591
 409-935-1980 x 449 / 866-277-4725 x 449
 FAX: 409-935-5505

**CONFIDENTIAL BUSINESS PERSONAL
 PROPERTY RENDITION FOR TAX YEAR 2012**

OWNER/MAILING ADDRESS:

DBA/BUSINESS NAME:

BUSINESS LOCATION ADDRESS:

ISD CODE: _____ TUG: _____

PROPERTY ID: _____

This rendition covers property you own or manage and control as a fiduciary on January 1, 2012.
 If any of the above information is not correct, please make the necessary changes. **The deadline for filing this rendition is April 16, 2012.** The deadline may be extended to May 15, 2012 upon written request. Upon good cause shown in writing, the last day to file this rendition may be extended to June 1, 2012.

PART 1. GENERAL BUSINESS INFORMATION

1. Business Type is (check one) Individual or sole proprietorship Partnership Society Corporation

2. Area occupied at this location (square feet)	3. <input type="checkbox"/> Leased Space <input type="checkbox"/> Owned Space	4. Sales Tax Permit Number
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5. Please provide this information if the business has closed, been sold, or moved to a new location:

a. Please check one <input type="checkbox"/> Business was sold <input type="checkbox"/> Business was closed <input type="checkbox"/> Business was moved	b. Date business was closed, sold, or moved
c. Name, Address, and Phone Number of Buyer	d. Location Business was moved to

In completing your rendition, state law provides that you may either provide a good faith estimate of the market value of the property rendered or the historical cost of the property when new (original cost) and the year of acquisition. It is at your discretion to provide either one or both types of information. If your good faith estimate of the total value of your property is less than \$20,000 you only need to render a general description of the property and its physical location or taxable situs (Part 2 below). For properties \$20,000 and over, state law also provides that the chief appraiser may request you to provide a statement substantiating the information reported in this form indicating how the value rendered was determined. If the chief appraiser notifies you in writing, you must file the statement within 21 days of the date you receive the request.

Market Value: For business assets other than inventory, market value is the price that the assets would sell for on January 1 if held on the open market for a reasonable amount of time, both buyer and seller knew all the characteristics of the property and the limitations on its use, and neither party was in a position to take advantage of the other. For inventory, market value is the price for which the inventory would sell as a unit to a buyer who would continue the business.

PART 2. GENERAL DESCRIPTION OF BUSINESS ASSETS

1. Give location of assets if different from the location above:

2. OPTIONAL: What do you estimate to be the total market value of your business assets, including inventory? (See the definition of market value above). Inventory: _____ All other assets _____

By checking this box, I affirm that the information contained in my most recent rendition statement filed for a prior tax year (this rendition was filed for the _____ tax year), continues to be complete and accurate for the current tax year.

Under \$20,000 (optional: estimated value _____)

\$20,000 or more (optional: estimated value _____)

Your estimate of market value should be based on the January 1st value of all tangible personal property owned by your business including vehicles.

If you checked "under \$20,000," skip to part 6; otherwise, complete all parts of the form.

PART 3. PLEASE PROVIDE THE ORIGINAL COST BY YEAR OF ACQUISITION FOR THE CATAGORIES OF ASSETS LISTED BELOW OR YOU MAY PROVIDE A GOOD FAITH ESTIMATE OF MARKET VALUE.

ORIGINAL COST							
Year Acquired	Furniture & Fixtures	Office & Telephone Equipment	Machinery & Equipment	Computers & related equipment (not software)	Medical Equipment	Signs	Miscellaneous Assets
2011							
2010							
2009							
2008							
2007							
2006							
2005							
2004							
2003							
≤2002							
Totals							

If you provided original cost and year of acquisition you need not complete "good faith estimate of market value".

Good faith estimate of market value*							
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***"Good faith estimate of market value" is not admissible in subsequent protest, hearing, appeal, suit, or other proceeding involving the property except for: (1) proceedings to determine whether a person complied with rendition requirement; (2) proceedings for determination of fraud or intent to evade tax; or (3) a protest under Section 41.41, Tax Code.

PART 4. INVENTORY, RAW MATERIALS, AND SUPPLIES

INVENTORY List all taxable inventory by type of property.	Original Cost	Market Value (Optional)	Location if Different from Location given above
Inventory as of January 1			
Raw Materials			
Work In Process			
Finished Goods			
Supplies			
TOTAL			

Important: Check whether figures in Part 4 are based on:

- Original Cost
 Replacement Cost
 Lower of Cost (your cost) or Market (selling price)
 FIFO
 LIFO (if LIFO, add LIFO reserve below)
 Other (explain) _____

If you checked LIFO, what is LIFO reserve? _____

PART 7. SIGNATURE AND AFFIRMATION

Are you the business owner, an employee of the business owner, or acting on behalf of an affiliated entity of the business owner?

Yes No If Yes, complete part A. If No, complete part B.

A. By signing this form I affirm that the information contained in this rendition and all attachments, if any, is accurate and complete to the best of my knowledge and belief. Additional information necessary to identify the property and to determine its ownership, taxability, and situs will be made available to employees of the appraisal district upon request. If you checked "Yes" above, sign and date on the first signature line below. No notarization is required.

sign
here X _____ **Date** _____

print
here X _____ **Email address:**

Telephone# _____

B. If you checked "No" above, you must complete the following and have it notarized:
I swear that the information provided on this form and all attachments, if any, is true and correct to the best of my knowledge and belief.

sign
here X _____ **Date** _____

print
here X _____ **Email address:**

Telephone# _____

Subscribed and sworn before me this _____ day of _____, 20_____.

Notary Public, State of _____

******PLEASE NOTE OUR ADDRESS HAS CHANGED******

If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.

If you fail to timely file a rendition or property report required by Texas law, the chief appraiser must impose a penalty in an amount equal to 10 percent of the total taxes due on the property for the current year. If a court determines that you filed a false rendition or report with the intent to commit

fraud or to evade the tax an additional penalty equal to 50 percent of the total taxes due on the property for the current year will be imposed.